NEWMARKET CEMETERY CORPORATION

Est. 1867

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By-Laws

SECTION F - MONUMENTS AND MARKERS

1. For the purpose of these regulations a monument shall be understood to mean any permanent memorial projecting above ground level.

2. No monument or other structure shall be erected or permitted on a lot/plot until accrued charges have been paid in full.

3. All foundations for monuments and markers shall be built by the Board at the expense of the Interment Rights Holder of the lot/plot. The foundation of a monument or marker must be equal to the exact area of the base of the monument or marker and if incorrect dimensions have been given on the application form the foundation will be removed and rebuilt by the Board at the owner's expense.

4. The size and charges for the construction of foundations are set forth in the tariff of rates and shall become due and payable before the work is undertaken.

5. Monuments to be erected by or for Interment Rights Holders shall be set upon adequate concrete bases and no foundation shall be less than three feet, six inches in depth.

6. Not more than one monument shall be erected on any lot/plot, and this shall be placed in the location reserved for it unless special permission is given by the Board for placing it otherwise.

7. All markers, monuments, mausoleums or tombs shall be constructed of bronze, granite or marble. The bottom bed of all bases and markers shall be cut level and true. Exceptions shall be made to veteran interments and/or plots. No tablet, monuments, markers or other structure composed in whole or in part of wood, plastic, ceramic etc. shall be erected on a lot/plot.

8. Any inscription which is not in keeping with the dignity and decorum of the cemetery shall not be placed on any monument or marker.

9. No lettering shall be permitted on the side of the monument facing an adjoining lot/plot where there is not room for a grave between the monument and the boundary of the lot/plot.

10. The monument shall not be less than eight inches in thickness and monuments eight inches in thickness shall not exceed three feet in height including the base.

11. Die Bases will be a height of eight inches, (maximum/minimum).

12. The bottom four inches of the base must be of a "rock pitch" finish.

13. In order to facilitate identification of all markers installed regardless of size and material, shall, show section/range/lot, on the lower portion of the face of the die. These letters and or numbers shall not exceed 3/4 inch in height. *(This is mandatory)*

14. BRONZE MARKERS: The following special regulations shall apply to the use of bronze for markers in addition to all other regulations respecting markers.

a) All bronze castings shall be true, free from weakening of minor defects, blemishes or imperfections, with smooth exposed surfaces; rough, "sand-like" or painted or pigmented lacquer finishes or ornamentation are not permitted.

b) Bronze markers must be attached to a concrete or granite base of not more than 6" and not less than 4" in thickness. The concrete or granite base shall be set in the ground by the management.

c) The alloy used in bronze markers shall consist of 86% to 89% copper, 5% to 6.5% tin, 1.25% to 1.75% lead, and 3.5% to 5% zinc, with not more than 1.5% other elements.

15. ALL MARKERS SHALL BE SET BY EMPLOYEES OF OR CONTRACTORS TO THE BOARD, AT THE EXPENSE OF THE INTERMENT RIGHTS HOLDER, on payment of the fee provided in the tariff of rates.

16. The Board reserves the right to determine the maximum size of monuments, their number and their location on each lot/plot, half-lot/plot or smaller subdivision as follows and must not exceed:

	(die base) WIDTH	(die base) LENGTH	(monument) HEIGHT*
SINGLE GRAVE LOT **	16"	36"	36"
TWO GRAVE LOT***	16"	60"	36"
FOUR GRAVE LOT (II)	16"	60"	36"

(NOTE: Usual width of DIE BASE is 14". The maximum DIE BASE width is 16".)

* 36inch height includes the 8inch die base allowance.
** Sloping Face Monument ~ 2-0 X 1-4 X 8/3 (minimum size)
*** Sloping Face Monument ~ 2-8 X 1-8 X 8/3 (minimum size)
Neither the base, bases or die-stone, nor any part of a monument may exceed the length or width of the foundation.

17. The board shall have the right to maintain, repair, remove or lay down markers or parts of markers and to use or not to use the Care and Maintenance Funds for Markers for such purposes.

18. If any monument, other structure or inscription which is placed in or upon any lot/plot is offensive or improper, as could be determined/interpreted by any Federal and/or Provincial Charter(s), the Board may enter the lot/plot and remove the said offensive or improper object or objects if the Interment Rights Holder has failed to do so after registered written notice of 15 days has been given to the interment rights holder.

19. When any monument, gravestone or memorial of any kind is to be removed or any inscription made or any cleaning done, permission shall be obtained from the Board. Application for such permission shall be made in writing by the Interment Rights Holder, with a description of the work proposed.

20. The Board distinctly disclaims all responsibility for loss or damage from causes beyond their reasonable control and especially from damage caused by the elements, an act of God, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, accidents, invasion, insurrections, riots or order of any military or civil authority, whether the damage be direct or collateral.

NOTE: The Board shall take all reasonable precautions to protect the property of interment rights holders but they assume no liability or responsibility for the loss of or damage to any monument, marker, mausoleum or part thereof or any article of any type that may be placed on any lot/plot, grave, crypt, niche or urn space.

21. Owing to the danger of becoming damaged or broken, pictures or photographs enclosed in glass, plastic, metal, etc. are not permitted on markers.

Markers for the Rose Garden or Spruce Hill lots/plots must be placed flat to the ground and within one inch of twenty-four inches wide, eighteen inches deep and four inches thick, in choices of pink, red, black or grey, *(24" X 18" X 4")*.

Markers for the Rose Garden or Spruce Hill lot/plots which are placed by the Last Post Fund will be permitted to place a marker which is a size smaller than currently required marker.

Markers for Section: J Range 10 (infant & cremation) lot/plot must be 12" x 12" or 12" x 24".

Neither foot markers nor corner stones are allowed on any lots/plots regardless of size.

SECTION G - RULES FOR MONUMENT DEALERS, CONTRACTORS & WORKMEN

1. Every contractor employed to do any work in the Cemetery shall first present an application to the Secretary signed by the Interment Rights Holder or his representative, requesting permission to employ such contractor to do the work specified therein. This application shall designate the section, range and lot/plot.

2. The demeanor and behavior of all workmen employed by others in the Cemetery shall be subject to the control of the Corporation.

3. Contractors, masons and stone-cutters shall lay planks on the lot/plot over which heavy materials are to be moved, in order to protect the surface from injury.

4. Workmen shall cease work if in the immediate vicinity of a funeral until the conclusion of the service.

5. All work must be done during regular cemetery hours, unless by special permission of the Board.

6. No work shall be commenced on Saturday that cannot be finished, with litter and debris removed, by the hour of noon that day.

7. Heavy loads shall not be permitted in the Cemetery when roads are in an unfit condition.

8. No monumental work shall be delivered at the Cemetery until the foundation is completed and the contractor is ready to proceed with the work of erection.

9. All implements and materials used in the performance of any work shall be placed where the Caretaker may direct and all rubbish and surplus earth shall be removed in such manner and at such time and to such place as the Caretaker may order. Otherwise the obstructions will be removed and the expense charged to the Interment Rights Holder of the lot/plot.

10. Any workman who damages any lot/plot, tombstone, monument or other structure or otherwise does any injury in the Cemetery shall be personally responsible for such damage or injury and in addition thereto, his employer shall be liable therefore.

11. Canvassing or distributing business cards in the Cemetery is forbidden.

Note Re Point 10: Contractors / Workman are NOT permitted to drive on the Cemetery grass.
If any damage to Cemetery property (including the grass) occurs, the work to repair said damage will be undertaken by the Cemetery. This repair work will be billed to the workman & his employer at the general labour and office rates posted on the tariff of rates, plus materials and any other required product or service (i.e. specialist contractor, equipment, arborist, replacement monument, etc.).